



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, September 5, 2017, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:04 AM on September 5, 2017 by Chair of the Board Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins, Vice-Chair; Commissioner Steven G. Dershem; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman; and Executive Secretary, Natalie Bird.

### III. PUBLIC COMMENT

Representatives from the news media included Emma Gosalvez, Sean Yoder, Gary Sinderson, Sarah Rafacz, and Jackie Padilla.

County Personnel present included Bryan Sampsel, Tom Backenstoe, Brian Querry, and Faith Ryan.

Visitors present included Jan Jenkins, Carol Clark-Bane, Keith Bierly, Dawn McKee and Stan LaFuria.

CNET staff were present.

### IV. MEETING MINUTES

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved the minutes from the Board of Commissioners' meeting held Tuesday, August 29, 2017.

### V. ANNOUNCEMENT

- A. Director of Veteran's Affairs, Brian Querry joined the Board with Jan Jenkins of the Millheim Farmers Market, and Carol Clark-Baney of the Millheim American Legion to announce the Harvest Fest Veterans Outreach event on September 16 from 10:00 AM to 1:00 PM. The farmers market will be donating meat and vegetables to the Legion to make shish kabobs; proceeds from their sales will benefit the Veteran's Assistance Fund. Brian will also be attending the event to answer questions from Veterans and talk about potential benefits.

VI. ACTION ITEM(S)

- A. Resolution No. 9 of 2017 – Executive Director of the Moshannon Valley Economic Development Partnership (MVEDP), Stan LaFuria came to the Board requesting a seven-year extension on the Keystone Opportunity Zone Area. The partnership between MVEDP, Centre County Government, Philipsburg Osceola School District, and Rush Township started in 1998. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved Resolution No. 9 of 2017. The resolution extends the term of exemptions, deductions, abatements, and credits for real property, earned income tax, net profits mercantile, and business privilege taxes within a specific geographic area in Rush Township, Centre County designated as a Keystone Opportunity Zone (KOZ)/Expansion Zone (KOEZ). The extension period is January 1, 2018 to December 31, 2024 for Lot #3, #5, #6, and #11 within the Moshannon Valley Regional Business Park.
- B. Commissioner Higgins reported that the check of the week was to Curtin Methodist Cemetery Association in the amount of \$28 for grave maintenance. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved the check run in the amount of \$504,107.23 dated September 1, 2017.
- C. ABC Appointments - The citizens listed in the table below have offered their time and energy to serve on the indicated board/authority. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved the following ABC appointments:

ABC	Name	Action	Term
Airport Authority	Maribeth Dunlap	Resignation	1/1/2016 – 9/5/2017
Airport Authority	David Dix	Appointment	9/5/2017 – 12/31/2020
CYS Advisory Board	Thea Leddy	Appointment	9/5/2017 – 9/30/2019
CYS Advisory Board	Hillary Haris	Appointment	9/5/2017 – 9/30/2019

- D. Liquid Fuels – Margaret Gray requested that the Board approves liquid fuels applications for Spring Township, Harris Township, and Snow Shoe Borough. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to submit the following applications to PennDOT:

- i. Spring Township in the amount of \$11,980 for the paving of Black Hawk Road – Dept. 411
  - ii. Harris Township in the amount of \$9,605 to replace signage on S.R. 2016 and S.R. 2018 – Dept. 411
  - iii. Snow Shoe Borough in the amount of \$17,580 for the paving of Olive Street. – Dept. 411
- E. Sheriff – Keith Bierly requested that the Board reviews a contract with the Borough of Centre Hall to obtain services of the Centre County Sheriff's Office for assistance with security and/or policing of the Constitution 230 Celebration. On Sunday, September 17 from 1:00 to 6:00 PM an event will be held at the Grange Fair featuring constitution village exhibits, children's activities, live music, and many distinguished speakers. The contract rate is \$45 per hour for shifts occurring on and/or between 12:00 noon and 7:00 PM on September 17, 2017. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved this item –Dept. 211.
- F. Court Administration – Margaret Gray requested that the Board reviews an addendum to a lease agreement with SC Joint Venture for the State College II Magisterial District Justice Office located at 121 South Pugh Street to acknowledge a rent adjustment based upon the terms of the original agreement. The contract total is \$67,992 for the period of September 1, 2017 through August 30, 2018. Commissioner Dershem requested a copy of the original lease agreement for review prior to next week's Board of Commissioners meeting. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to move this item to next week's consent agenda – Dept. 257.
- G. District Attorney – Dawn McKee requested that the Board reviews the PA Commission on Crime and Delinquency 2018 STOP Grant Continuation Application. The funding allocation from PCCD is \$125,000 for the award period of January 1, 2018 through December 31, 2018 Centre County and State College Borough each provide a \$10,000 cash match. The allocations for 2018 have changed, State College Police Department has agreed to give half of their allocation to Victim Services, who will experience a decrease of \$10,000, to buy back some of the time for a STOP funded advocate who is based in the State College Police Department. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to move this item to next week's consent agenda – Dept. 221

- H. Prison – Margaret Gray requested that the Board reviews an agreement with Beverly Garden to perform duties and services as described in the Consulting Dietitian for Centre County Correctional Facility Description, Exhibit A. The contract rate is \$47 per hour not to exceed 15 hours per calendar year for the period of January 1, 2017 through December 31, 2018. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to move this item to next week's consent agenda – Dept. 333.
- I. Probation – Tom Backenstoe, Director of Probation and Parole, requested that the Board reviews a grant agreement with the Commonwealth of Pennsylvania through the Juvenile Court Judge's Commission and an equitable compensation letter and financial statement of grant expenditures for the FY 16-17 grant. The grant total is \$104,043 which is State funded for the period of July 1, 2017 through June 30, 2018. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved this item – Dept. 305
- J. Adult Services –
  - i. Faith Ryan, Director of Adult Services, requested that the Board approves the following item:
    - a. Submission of the Centre County Government's renewal project with Housing and Urban Development for the Centre County Rapid Re-Housing Program. Faith will be asking for the same amount as before \$188,896 from HUD and the County will provide a cash match of \$47,224. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved this item – Dept. 501.
  - ii. Faith requested that the Board reviews items A-J. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to move these items to next week's consent agenda.
    - a. Approve the close-out PHFA report for the awarded 2016 PHARE grant fund. This grant fund has provided eligible individuals/families, living in the Marcellus Shale impact area, with rental and security deposit assistance. The total is \$60,000 which is funded as follows: State \$20,000 and County \$40,000 for the period of January 1, 2017 through December 31, 2017 – Dept. 501.
    - b. A memorandum of understanding (MOU) re: Section 811 Housing where the Board signs as the Local Lead Agency. The MOU is with the following agencies: Strawberry Fields, Roads to Freedom, Youth Service Bureau, The Meadows, County Homemakers, and Central PA Community Action. The MOU is for the period of July 1, 2017 through June 30, 2022 – Dept. 501.

- c. A contract renewal with Centre County Women's Resource Center to provide the Bridge program; a transitional housing service that offers homeless and near-homeless Centre County individuals/families with supportive living arrangements and long-term case management services. The contract total is \$73,545 which is State funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501.
- d. A contract renewal with Centre County Youth Service Bureau to assist in the administration of Rental and Mortgage Assistance Program; making rental and security deposit assistance available for eligible Centre County residents. Centre County Youth Service Bureau will distribute funds to landlords per check requests submitted by the office of Adult Services. The contract total is \$107,898 and is State funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501.
- e. A contract renewal with Centre Volunteers in Medicine to provide a Basic Needs Case Management program on-site at the County's free medical and dental clinic. This program offers services to individuals/families who require assistance with basic needs concerns, such as: the lack of income and/or budgeting skills and meeting the costs of mortgage, rent, utilities, food, health care, medicines, and other basic commodities of living. The contract total is \$11,665 and is State funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501.
- f. A contract renewal with Centre Helps (formerly Community Help Centre) for the Basic Needs Case Management program. This program offers services to individuals/families who require assistance with basic needs concerns, such as: the lack of income and/or budgeting skills and meeting the costs of mortgage, rent, utilities, food, health care, medicines, and other basic commodities of living. The contract total is \$23,390 which is state funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501.
- g. A contract renewal with Housing Transitions to provide the Bridge program; a transitional housing service that offers homeless and near homeless Centre County individuals/families with supportive living arrangements and long-term case management services. The contract total is \$74,384 which is State funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501.

- h. A contract renewal with Housing Transitions to provide Homemaker Service Planning Case Management. This program provides long-term services to clients ages 18-59 who are accessing Homemaker services via the County's contracted providers. This program can also serve clients seeking long-term case management and resource navigation. The contract total is \$20,829 which is State funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501.
- i. A contract renewal with Housing Transitions to provide Housing Case Management. This program offers coordination of housing for residents who are seeking housing options due to homelessness or near-homelessness, Case Management activities include: maintaining an affordable housing resource list, managing client caseloads, responding to housing crises, and working with clients on finding and securing affordable housing. The contract total is \$46,599 which is State funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501.
- j. A contract renewal with Interfaith Human Services for the Financial Care program. This program serves clients that chronically utilize community resources and who are in need of long-term budgeting assistance and education. Centre County Government's office of Adult Services, Office of Aging, and Children and Youth Services are included in this contract. The contract total is \$12,340 which is State funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501.

VII. CONSENT AGENDA

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved Consent Agenda items A-C.

- A. Children and Youth Services - Request that the Board approves the following items:
  - a. A contract renewal with Keystone Adolescent Center Inc. To provide foster/residential services for dependent/delinquent youth. The contract total is \$153 with the source of funding as follows: State \$122 and County \$31 for the period of July 1, 2016 through June 30, 2017 – Dept. 511.
  - b. A contract with County Commissioner Association of Pennsylvania (CCAP) to provide CAPS technical support. The contract total is \$200 with the source of funding as follows: State \$160 and County \$40 for the period of April 1, 2017 through June 30, 2017 – Dept. 511.
  - c. A contract addendum with Avanco International Inc. to extend a provider agreement for three months for the period of July 1, 2017 through September 30, 2017 – Dept. 511.

- d. A contract addendum with Avanco International Inc. to extend a consulting agreement for three months for the period of July 1, 2017 through September 20, 2017 – Dept. 511.
  - e. A contract with Western PA CARES for Kids to provide forensic interview services. The contract total is \$350 which is funded as follows: State \$280 and County \$70 for the period of July 1, 2017 through June 30, 2018 – Dept. 511
  - f. A contract renewal with A Mindful Village to provide counseling services. The contract total is \$1,000 with the source of funding as follows: State \$800 and County \$200 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
  - g. A contract renewal with Kindercare to provide childcare services. The contract total is \$13,000 with the source of funding as follows: State \$10,400 and County \$2,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
  - h. A contract renewal with County Commissioner Association of Pennsylvania (CCAP) to provide CAPS technical support. The contract total is \$800 with the source of funding as follows: State \$640 and County \$160 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
  - i. A contract with Aimee Senott to provide counseling services. The contract total is \$17,000 with the source of funding as follows: State \$13,600 and County \$3,400 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
  - j. A contract renewal with the Centre County Public Defender to be guardian ad litem. The contract total is \$175,954 with the source of funding as follows: State \$87,977 and County \$87,977 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- B. MH/ID/EI - Request that the Board approves the following items:
- a. A contract addendum with the Youth Service Bureau to allow for funds to provide performance based drug and alcohol and gambling prevention services in the amount of \$84,550, increasing the contract maximum from \$133,673 to \$218,223. The contract will be funded as follows: State \$208,010 and County \$10,213 for the period of July 1, 2016 through June 20, 2017 – Dept. 562.

- b. Addendum No. 2 with The Arc of Centre County to allow for funds to provide additional family support services for intellectual disability in the amount of \$6,880 increasing the contract maximum from \$131,363 to \$138,243. The contract will be funded as follows: State \$131,773 and County \$6,470 for the period of July 1, 2016 through June 30, 2017 – Dept. 561.
- c. Addendum No. 2 with Crossroads Counseling, Inc. to modify funding available for additional services to include medication assisted therapies (induction of suboxone and vivitrol) and partial hospitalization services in the amount of \$27041 decreasing the contract maximum from \$268,561 to \$241,520 for the period of July 1, 2016 through June 30, 2017 –Dept. 562.
- d. A contract renewal with Treatment Trends, Inc. to provide drug and alcohol services including halfway house services and non-hospital detoxification rehabilitation. The contract total is \$5,000 which is state funded for the period of July 1, 2017 through June 30, 2018 – Dept. 562.
- e. A contract renewal with Pyramid Healthcare, Inc. to provide drug and alcohol services including non-hospital detoxification, non-hospital rehabilitation, partial hospitalization, halfway house services, and methadone maintenance. The contract total is \$60,000 which is state funded for the period of July 1, 2017 to June 30, 2018 – Dept. 562.
- f. A contract renewal with Sunny Days Adult Living Center to provide intellectual disability services including community based in home and community supports, community participation, and companion services. The contract total is \$19,750 which is funded as follows: Stat \$18,840 and County \$910 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
- g. A contract renewal with Pamela Cosper to provide intellectual disability services including certified interpreter services. The contract total is \$5,500 which is funded as follows: State \$5,246 and County \$254 for the period of July 1, 2017 through June 30, 2018 – Dept. 562.
- h. A contract renewal with Care for People Plus, Inc. to approve a letter of agreement to provide intellectual disability services including community based in-home supports, companion services, homemaker/chore services, and respite care. The contract total is \$16,300 which is funded as follows: State \$15,549 and County \$751 for the period of July 1, 2017 through June 30, 2018 – Dept. 561



C. Planning – Request that the Board approves the following items:

- i. A revision to the Federal fiscal year 2013 CDBG contract to reallocate \$9,105 in left over funds from the Madisonburg (\$6,289) and Woodward (\$2,816) water system projects. The funds to be re-allocated to the Unionville Borough master water meter project originally funded with Federal fiscal year 2015 CDBG funds. The \$9,105 in PA Department of Community and Economic Development funds are for the period of February 13, 2014 through February 12, 2019 – Dept. 817.
- ii. A contract with Rodgers Clock Service for the repair and rehabilitation of the four clocks located in the Courthouse cupola. The work will be completed in the fall of 2017. The contract total is \$16,050 for the period of July 27, 2017 through October 27, 2017 – Dept. 971.
- iii. Execute a Memorandum of Understanding for the preliminary land development plan for All Storage Solutions, LLC; CCPCDO File No. 113-17. This proposal constitutes a preliminary plan submission showing the development of six (6) self-storage buildings ranging in size from 40' x 190' (7,600 sq. ft.) to 50' x 255' (12,750 sq. ft.) as well as corresponding infrastructure to service the proposed land development activity. Located along the eastern boundary of Rock Road (T-376) at its intersection with Fox Hill Road (T-784) in Benner Township – Dept. 151.
- iv. Execute a Memorandum of Understanding (MOU) for the final land development plan Stoltzfus Storage Sheds CCPCDO File No. 113-17. This proposal constitutes a final plan submission showing the development of one (1) building addition (being 7,680 sq. ft.) and a power room accessory building (being 312 sq. ft.) as part of the developer's existing storage shed manufacturing facility located along Shaffertown Road (T-670) in Miles Township – Dept. 151.

VIII. DISCUSSION ITEMS

IX. RECOGNITIONS

X. C-NET REQUESTS

XI. REPORTS – ANNOUNCEMENTS

- A. Commissioner Dershem reported there are 107,320 registered voters in Centre County. The precinct of the week is #61 Marion Township with 563 registered voters. They had 153 ballots cast in the May primary with a 21.18% voter turnout.

B. Announcements

XII. EXECUTIVE SESSION REPORT

The Board will meet in executive session following this meeting.

XIII. PUBLIC MEETING SCHEDULE

Thursday, September 7, 2017

BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED

Tuesday, September 12, 2017

BOC – 10:00 AM – Room 146WB

Thursday, September 14, 2017

BOC/Prison Board of Inspectors – 8:00 AM – CCCF

BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED

XIV. ELECTION ANNOUNCEMENTS

Tuesday, October 10, 2017

Last day to REGISTER before the November election.

XV. QUESTIONS FROM THE PRESS

- XVI. The meeting moved into executive session at 11:00 AM following a motion made by Commissioner Higgins, seconded by Commissioner Dershem, and unanimously approved by the Board. Executive session was adjourned at 11:40 AM.

ATTEST:

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Margaret N. Gray  
Administrator